

COVID- 19 SAFE PLAN

Please take time to read the following information regarding JSACP protocols for educators and students.

ITEMS	ACTIONS
Effective hand hygiene	<ul style="list-style-type: none"> Educators and children will wash their hands with soap and water (being the first option), for an adequate amount of time. Children taught the correct hand washing procedure. Hand sanitiser will also be used. Children will be supervised by Educators (where possible) who will offer prompts and reminders to hand wash effectively. Children and educators will wash hands when: <ul style="list-style-type: none"> - Arriving at JSACP. - After changing activities, environments, equipment. - Before and after eating. - After toileting. - After sneezing or coughing in hands. (Children will be reminded to sneeze and cough into their elbow). - After wiping or blowing their nose. - After handling garbage. - After giving first aid or helping children with toileting. - After applying sunscreen. - Before and after giving authorised medications. - Educators will wear gloves while preparing and serving food and will wash their hands before and after placing gloves on. - After cleaning of any areas, equipment and resources.
Flu-like symptoms	<ul style="list-style-type: none"> If a student or educator presents with flu-like symptoms, they will be isolated until collection is arranged. Educators will be sent home and children will remain in the designated area until parents are contacted and have arrived for collection. Covid-19 test may be requested prior to return to the service.
Monitoring & responding to signs of illness	<ul style="list-style-type: none"> Educators will monitor children for signs of illness Educators will use temperature checking as an additional method of identifying children/Educators who may be unwell. Educators who present sick will be sent home from their shift immediately. Children who present sick will be isolated from other children and educators. Parents will be contacted for the immediate collection of the child. Children and educators who have signs of illness on arrival to JSACP will be excluded from attending until they are fully well.
Social Distancing	<ul style="list-style-type: none"> Additional staff members and areas will be utilised to ensure the children and activities are distributed amongst the service, allowing for smaller group sizes. Restrictions will be placed on the number of educators accessing a location at one time (kitchen, office). Social distancing signs placed at the pickup/drop off area, to ensure parents are adequately spaced.
Cleaning	<ul style="list-style-type: none"> A cleaning schedule is in place to ensure all resources used by the children are sanitised Additional Educators and time will be allocated for cleaning resources and spaces Resources and the physical environment cleaned frequently throughout each session Surfaces in regular use will be cleaned and sanitised frequently Environments & resources will be used on rotation to allow time for cleaning Educators have completed COVID-19 infection control training Office equipment (including photocopiers, computers, phones, walkie talkies) will be sanitised after use.
Programmed activities	<ul style="list-style-type: none"> Educators will open as many areas as possible to maintain small group sizes. Activities and incursions programmed with consideration given to hygiene practices and social distancing requirements Cleaning processes in place to ensure programmed activities maintain health and hygiene practices
Arrivals and Departures of children	<ul style="list-style-type: none"> Parents will sign in at the iPads located outside the hall doors. Parents will be required to wear masks when unable to social distance. Parent will only be able to access the hall if they have proof of vaccination, have checked in via the app, and are wearing a mask. Sanitiser will be provided & parents requested to sanitise their hands prior to and after using the iPad. Parents/guardians are requested to maintain social distancing throughout this process. An additional educator will be positioned at the front of the hall to support parents with following COVID-19 requirements.
Excursion Protocols	<ul style="list-style-type: none"> JSACP will request confirmation of the suitability of the venue, including space restrictions. JSACP will request a risk assessment and COVID-19 support documents from the venue. JSACP will ensure educators are briefed about COVID-19 restrictions prior to attending the excursion JSACP will discuss any important information with children prior to arriving at the excursion JSACP will leave the excursion immediately if there is any breach of COVID-19 safety requirements.

	<ul style="list-style-type: none"> • A visit will take place by a member of the JSACP leadership team prior to excursion day. • Educators will support children to engage in standard infection control procedures (as identified above)
Incursion Protocols	<p>Scheduled Incursions will adhere to COVID Procedures and Social Distancing Requirements:</p> <ul style="list-style-type: none"> • Incursion staff will be greeted at the front of the hall to sign in. Staff will be provided with hand sanitizer, and show proof of vaccination status via the Covid check-in app, as well as signing in via the app. • Incursion Staff will sign in using the JSACP visitor QR code. • Incursion staff must not have COVID symptoms, or be a close contact of a positive COVID case. • If the incursion staff become unwell during the session, the incursion will immediately cease. • Incursion staff will be escorted to incursion location and unable to access other areas of the service (with the exception of the accessible toilet). • JSACP Educators will support incursion set up maintaining the social distancing requirements (demonstrators/staff 1.5m away from children and Educators). Educators will ensure this distance is maintained throughout incursion. • JSACP will check that any items being brought into the service have been sanitized • When the Incursion is finished, the designated area will be sanitised and children advised to wash their hands. • Educators will ensure appropriate group sizes for incursion participation

Plan Reviewed by:	Kaela Power	Date:	06/01/2022	Review	As requested
Prepared in consultation with:	Rebecca Berger				
Communicated to:	All Educators & Families				
Additional safety information:	COVID-19 risk assessment				

